

# Panorama Community School District October Regular School Board Meeting

**Date:** 10/14/2013  
**Time:** 6:30 pm  
**Location:** Panorama District Board Room

## ***Retiring Board:***

### **Call to Order**

The Panorama Community School District Board of Education met in a regular session on October 14<sup>th</sup>, 2013 in the district board room located at the middle/high school. The regular session was called to order by Bryce Wilke, President, at 6:30 pm.

### **Attendees**

#### **Board Members Present:**

Board Members Tom Arganbright, Tina Thornberry, Scott Fredrickson, Robert Meinecke and Bryce Wilke were present.

#### **Administrators Present:**

Kathryn Elliott (Superintendent), Mark Johnston (MS-HS Principal), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Young (Business Manager/Board Secretary) were present.

#### **Others:**

Gordon Castile, Ronda Hafner, Jody Babcock, Erin Ambrose, Liz Labath, Jon Stetzel, Greg Irving, Deb Douglass, Signe Hinde, Joan Fredrickson.

### **Public Forum**

**Speaker Name: None**

### **Agenda**

Changes to Agenda (if any): None

S. Fredrickson motioned to approve the agenda as posted.

T. Thornberry seconded.

Motion carried unanimously.

### **Good News**

The following "Good News" items were shared:

- High school girls and boys cross country teams currently have the highest 2A rankings in school history with girls ranked 8<sup>th</sup> and boys ranked 12<sup>th</sup>.
- Eight adults and twelve children from the community volunteered their time at the early childhood outdoor classroom on October 12<sup>th</sup>.
- Students in the Fashion & Interior Design class are designing costumes for the fall play from conception to completion.
- Panorama student Grace Nordquist is having a successful season on the Carroll Swim Team. She is able to participate on this team due to the sharing agreement Panorama has with Carroll.
- Superintendent Kathy Elliott will be receiving the President's Award from the Iowa Physical Education Association.

### **Consent Items**

S. Fredrickson motioned to approve the consent items.

T. Arganbright seconded.

Motion carried unanimously.

Consent items included the minutes from the September 9<sup>th</sup>, 2013 regular board meeting, the updated financial report for fiscal year 2013, 1 open enrollment "in" application and the bills/VISA and financial report as presented. The board also accepted the resignation of Jaron Smool as high school Paraeducator.

## Discussion/Information Topics

### **September 10<sup>th</sup>, 2013 School Board Election Results**

The official abstract of votes from the September 10<sup>th</sup> school board election as approved by the Guthrie County Board of Supervisors were as follows:

<b>District #1:</b>	Greg Irving	22 votes
<b>District #2:</b>	Deb Douglass	87 votes
	Mindy Fear	28 votes
	Kent Muyskens	19 votes
<b>District #4:</b>	Jon Stetzel	58 votes
	Shari Clark	57 votes

Mr. Wilke commented that many voters were confused on Election Day because they did not know which district they resided in, or where the polling place was located. He added that when the school completed the re-districting in 2012, new voter registration cards should have been issued. He would like the Guthrie County Auditor's office to be contacted to remedy this situation.

### **Board Member Recognition**

The following retiring board members were recognized for their years of service to the district:

Scott Fredrickson:	9 years of service
Robert Meinecke:	7 years of service
Tina Thornberry:	7 years of service

Mr. Wilke and Mr. Arganbright noted the following items that were significant accomplishments for the retiring board members:

1. Passing the bond issue that allowed the district to build new preschool classrooms at the elementary and the auditorium/ additional classrooms at the secondary building.
2. Working towards the financial stability of the district which includes improving the district's solvency ratio by over 25%.
3. Providing opportunities for students in both academic and extracurricular activities. This includes sharing agreements with Perry (soccer) and Carroll (swimming), the partnership with DMACC and providing college level courses.

Scott Fredrickson included the following three things as his greatest accomplishments while serving on the board:

1. Hiring Kathy Elliott to serve as Superintendent for the school district.
2. Appointing Bryce Wilke as President of the school board.
3. Hiring Sarah Young as the Business Manager/School Board Secretary.

Although Mr. Fredrickson supports the use of technology, he cautioned the new board about moving too quickly on technology initiatives; such as the one-to-one. He also urged the board and administrators to review the cell phone policy.

Tina Thornberry agreed with Mr. Fredrickson on his three accomplishments. She commented that hiring Ms. Elliott and Ms. Young had a huge impact on the board. She also noted the following: progress with MAP testing, moving professional development to Wednesday mornings and focusing on Authentic Intellectual Work (AIW). She added that the board had been through a lot together and had to make some very tough, but necessary decisions.

Robert Meinecke added that he also was glad to have the chance to work with Ms. Elliott and Ms. Young because getting the necessary information was vital to making good decisions. He noted the financial progress made by the board as a great accomplishment. He urged the new board to monitor the finances carefully each year to ensure the school remains in a good financial position.

Kathy Elliott thanked the board members for their support the past four years; which have proven to be some of the most difficult and challenging years that schools have ever faced.

**Action Items**

**Approve 2012-13 Certified Annual Report (CAR)**

S. Fredrickson motioned to approve the 2012-13 Certified Annual Report (CAR) as presented.

R. Meinecke seconded.

Motion carried unanimously.

**Identify Temporary Board President**

T. Thornberry motioned to approve Bryce Wilke to serve as the temporary Board President.

S. Fredrickson seconded.

Motion carried unanimously.

**Adjournment**

Meeting of retiring board adjourned at 6:51pm. The next regular board meeting is set for October 14<sup>th</sup>, 2013 at 6:30pm.

Sarah Young,  
Secretary

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Board President

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Board Secretary

\_\_\_\_\_  
Date

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Date

# Panorama Community School District Organizational School Board Meeting

**Date:** 10/14/2013  
**Time:** 6:54 pm  
**Location:** Panorama District Board Room

## ***New Board:***

### **Call to Order**

The Panorama Community School District Board of Education met in an organizational meeting on October 14<sup>th</sup>, 2013 in the district board room located at the middle/high school. The regular session was called to order by Bryce Wilke, President, at 6:54 pm.

### **Attendees**

#### **Board Members Present:**

Board Members Tom Arganbright, Jon Stetzel, Deb Douglass, Greg Irving and Bryce Wilke were present.

#### **Administrators Present:**

Kathryn Elliott (Superintendent), Mark Johnston (MS-HS Principal), Mary Breyfogle (Elem Principal/School Improvement Coordinator) and Sarah Young (Business Manager/Board Secretary) were present.

#### **Others:**

Gordon Castile, Ronda Hafner, Jody Babcock, Erin Ambrose, Liz Labath, Signe Hinde, Joan Fredrickson.

### **Agenda**

Changes to Agenda (if any):

T. Arganbright motioned to approve the agenda as posted.

D. Douglass seconded.

Motion carried unanimously.

### **Oath of Office – New Members**

Board Secretary Sarah Young administered the oath of office to the following new board members:

Greg Irving: District 1

Deb Douglass: District 2

Jon Stetzel: District 4

### **Election & Oath of Office – President**

T. Arganbright nominated Bryce Wilke to serve as board President.

It was moved by T. Arganbright and seconded by J. Stetzel to cease nominations and name Bryce Wilke as President of the 2013-14 school board. Motion carried unanimously.

### **Election & Oath of Office – Vice President**

G. Irving nominated Deb Douglass to serve as board Vice President.

It was moved by T. Arganbright and seconded by J. Stetzel to cease nominations and name Deb Douglass as Vice President of the 2013-14 school board. Motion carried unanimously.

### **Election & Oath of Office – School Business Official**

It was moved by B. Wilke and seconded by T. Arganbright to name Sarah Young as School Business Official of the 2013-14 school board. Motion carried unanimously.

### **Adopt Rules & Procedures**

It was moved by J. Stetzel and seconded by D. Douglass to follow modified Robert's Rules of Order to conduct board meetings. Motion carried unanimously.

### **Determine Date & Time of Regular Board Meetings**

It was moved by T. Arganbright and seconded by J. Stetzel to hold regular board meetings the second Monday of every month at 6:30pm. Motion carried unanimously.

## **Reports**

### **Mary Breyfogle, Elementary Principal & School Improvement Coordinator**

Signe Hinde, new preschool/reading teacher at the elementary was present to introduce herself to the board.

Mrs. Breyfogle reported on the following items:

- Elementary teachers had the opportunity to hear national speakers Nell Duke and Judy Brenner speak about literacy. The information learned has made a huge impact on teachers in the classroom.
- Because of Infinite Campus, the district will be moving towards a new format for report cards. The grades showing online will be in draft form until the final report card is sent home as a hard copy. Communication will be sent to parents.

### **Mark Johnston, Secondary Principal**

Mr. Johnston reported on the following items:

- Response to Intervention (RTI): RTI is a group that meets to take on the literacy initiative in the secondary school. The group reviewed data from fall MAP testing and will provide additional assistance to students in grades 10<sup>th</sup> and 6<sup>th</sup>.
- A new high school reading course was added this year for 9<sup>th</sup> grade students who have dropped points in previous years. These students recently completed the fall MAP testing and showed a 6 point average growth; which is very promising. Mr. Johnston commended teacher Randy Miller for his work on this course.
- A community volunteer program has been started at the middle school after school to mentor students.
- A team of teachers and four students presented recently at the ITEC conference.

### **Kathy Elliott, Superintendent**

Ms. Elliott reported on the following items:

- There will be no school on Monday, October 21<sup>st</sup> for a staff professional development day. Teachers will be reviewing assessments and looking at growth data. In addition, they will be reviewing curriculum and each individual student data to ensure all students are growing.
- Teacher Leadership & Compensation Planning: Ms. Elliott shared information about the Teacher Leadership & Compensation plan. The district will be applying for a grant from the state this month to assist with the planning costs.

## **Discussion/Information Topics**

### **Certified Enrollment**

Ms. Elliott shared the enrollment data that is due to the Iowa Department of Education on October 15<sup>th</sup>. The data shows that Panorama is down 15 students served in the district and down 21 students for the certified budget enrollment; which is used to determine the state funding that will be received during the 2014-15 school year.

### **Track Project**

Mr. Wilke and Operations Director Erin Ambrose provided an update on the new track project. The cost of replacing the track has been estimated between \$400,000 and \$500,000. Although the school does have funds available in SAVE (local option sales tax) to cover the cost of the track, additional funds will be needed for new seating, concession stands, etc. The district is hoping to get funds and/or donations from the community to help cover the cost of these additional items. The architecture firm selected will bring a master plan to the board during the November meeting for their review.

### **School Safety Plan**

Local law enforcement will be training staff in January on ALICE—which is the most recent recommended approach to keeping students safe. In addition, EMC Insurance Company conducted a security assessment of the two buildings and provided a written report with suggestions for improvement. The district has also formed a Safety Committee that will meet monthly, facilitated by Angie Clouser, to consider safety and security measures.

### **District Communication Plan**

The district is looking for ways to provide more formal communication to the community. Ms. Elliott would like to pursue a communication plan for board review. The board directed Ms. Elliott to move forward with the plan and bring it to the next regular meeting for review.

## **Discussion/Information Topics, continued**

## **Upcoming Dates**

- Board Member Orientation – October 29<sup>th</sup> @ 6:00pm
- Regular Board Meeting – November 11<sup>th</sup>, 2013 @ 6:30pm
- IASB Delegate Assembly – November 20<sup>th</sup> & IASB Annual Convention – November 21<sup>st</sup>

## **Action Items**

### **Identify IASB Delegate Representative**

G. Irving motioned to approve Jon Stetzel to serve as the 2013 IASB Delegate Assembly on behalf of the Panorama School Board of Directors.

D. Douglass seconded.

Motion carried unanimously.

### **Fundraising Request**

T. Arganbright motioned to approve the fundraising request from the Junior Class After Prom Committee as presented.

G. Irving seconded.

Motion carried unanimously.

### **28E Agreement – DACC**

D. Douglass motioned to approve the 28E Agreement with DACC Youth Consortium Credit Recovery Program as presented.

J. Stetzel seconded.

Motion carried unanimously.

### **Cooperative Student Teaching/Practicum Agreement**

T. Arganbright motioned to the cooperative student teaching/practicum agreement with Iowa State University as presented.

J. Stetzel seconded.

Motion carried unanimously.

### **School Improvement Advisory Committee (SIAC)**

G. Irving motioned to the committee members for the 2013-14 School Improvement Advisory Committee as presented.

D. Douglass seconded.

Motion carried unanimously.

### **1<sup>st</sup> Review Revised Board Policy 203.1 – Formulation of Policy**

T. Arganbright motioned to approve the 1<sup>st</sup> reading of revised board policy 203.1 – Formulation of Policy.

J. Stetzel seconded.

Motion carried unanimously.

### **1<sup>st</sup> Review Revised Board Policy 201.4 – Elections**

J. Stetzel motioned to approve the 1<sup>st</sup> reading of revised board policy 201.4 – Elections.

D. Douglass seconded.

Motion carried unanimously.

## **Adjournment**

Meeting of retiring board adjourned at 8:04pm. The next regular board meeting is set for October 14<sup>th</sup>, 2013 at 6:30pm.

Sarah Young,  
Secretary

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Board President

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Board Secretary

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Date

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Date